

LEGISLATIVE FISCAL NOTE PROCEDURE GUIDE



DOAA
Georgia Department
of Audits & Accounts



Georgia General Assembly members may submit a request for a fiscal note to the Office of Planning and Budget and the Department of Audits and Accounts to ascertain the fiscal impact of their legislation.

FISCAL NOTE REQUIREMENTS

THE LEGISLATION MUST BE
PRODUCED BY LEGISLATIVE
COUNSEL AND HAVE AN
LC NUMBER

THE LEGISLATION MUST BE
ELIGIBLE FOR ACTION IN
THE CURRENT OR NEXT
LEGISLATIVE SESSION

PRIOR TO SESSION, ANY
MEMBER MAY REQUEST;
DURING SESSION, ONLY
CHAIRMEN MAY REQUEST

To request a fiscal note, attach a pdf of the bill and a request letter in an email to the following addresses:

fiscalnotes@audits.ga.gov
fiscalnotes@opb.georgia.gov

August 11, 2022

Mr. Greg S. Griffin, State Auditor
Department of Audits
270 Washington Street, Suite 1-156
Atlanta, Georgia 30034-8400

Mr. Kelly Farr, Director
Governor's Office of Planning and Budget
#2 Capitol Square
Atlanta, Georgia 30334

SAMPLE LETTER

Dear M. Griffin and Mr. Farr:

In accordance with Code Section 28-5-42 of the Official Code of Georgia Annotated, please provide a fiscal note on the following bill:

HB 32 [If one has been assigned, otherwise, the LC number is sufficient]
LC 43 2019S

Sponsor: Representative Sally Smith

Description: Income tax; teacher recruitment and retention program; provide tax credit

Requesting Chairman: John Smith [If requested during session]

Thank you for your assistance,
[Signature]

O.C.G.A.
28-5-42

For more information, and to see past fiscal notes, visit:
<https://opb.georgia.gov/budget-information/fiscal-notes>